

LFA Board Minutes

Lane Fire Authority & Santa Clara Fire

Minutes for May 16th, 2019 Board and Budget Meeting

88050 Territorial Hwy., Veneta

The regular board meetings for Lane Fire Authority and Santa Clara Fire were called to order at 6:05 p.m. by board chairs John Baxter and Rod Graves respectively.

Board Members Present:

Pete Holmes Bill Clendenen Ryan Walker John Baxter Greg Deedon Arrived 6:15p.m.
Rod Graves Susan Smith Don Phillips Russ Sirotek Frank Taubenkrau

Topic	April 2019 Board Minutes
Discussion	April board minutes were approved.
Action taken	LFA - Motion made by Bill Clendenen and seconded by Ryan Walker to approve and accept April 2019 board minutes. Motion carried –all ayes. SCF - Motion made by Russ Sirotek and seconded by Rod Graves to approve April 2019 board minutes. Motion carried-all ayes

Minutes, Treasurer’s Report and Bills:

There were no questions regarding the treasurer’s report.

LFA has not received money from the Camp Fire.

Correspondence:

None

Swearing In/Recognition:

None

Chief’s Report:

California Conflagration Payment - Chief Ney attended the OFCA Conference and State Fire Defense Board Meeting. The EMAC payment process and timeliness of reimbursement were discussed. EMAC understands our concerns. Previously the state (Oregon) allowed 90 days to prepare packets for billing – which has now changed to 45 days. The Oregon State Fire Marshall promised to put pressure on California to speed up their processing. Chief Ney is still not certain what recommendation he should make to the board about participating in California conflagrations.

Crow Station- Jon Jasper reported on the Crow Station progress. Notice of substantial completion has been signed and we are waiting for the final inspection and certificate of occupancy. Final documents

from the architect and engineer will be received soon and will be sent to the state so funds can be dispersed.

Chief Ney made a proposal to dedicate the Crow Station to retired Fire Chief Marty Nelson. He would like to have a plaque honoring Chief Nelson made for the station and invite him to a station dedication. The board was in agreement.

Country Fair Campgrounds – Chief Ney met with several OCF campground owners to discuss issues around traffic. Ideas put forth were a shuttle bus for the duration of the fair in addition to making Suttle Road a one lane road with the other lane dedicated to pedestrians. Trying to improve access to the area has been met with varying degrees of cooperation by campground operators.

Public Comment:

None

Volunteer Association Input:

The volunteer association picnic will be held August 10th at Richardson Park in the marina area. The picnic starts at noon. Everyone is welcome.

New Business:

State of Oregon Deficiency Letter - Both SCF and LFA received a letter from the Secretary of State regarding deficiencies The district does not have enough staff to fully separate duties (with regard to funds) such as handling and processing of checks. We do the best we can, with some controls i.e. getting mail, processing checks, writing checks, signing checks and making deposits are done by different people. AC Borland spot checks all bank statements. Chief Ney spot checks bills.

The letter to the Secretary of State was read aloud by Chief Ney.

Beginning with FY 2018-19, our new auditing Company is Acuity. A pre-audit will be done the first week of June with a full audit following in September or October.

Back Lot at 101 – There has been no offers on the back lot at 101.

Collective Bargaining Agreement Draft – All board members present received a copy of the draft agreement.

Once board members have a chance to review the contract draft, a vote to approve/not approve will be held.

Wildland Fire in South Lane County - Last Friday there was a significant wildland fire in south Lane County. The area was evacuated, one structure was lost and approximately 80 acres burned. The cause was power lines. Mistakenly, all lane county residents received the evacuation alert – this will be remedied. LFA sent several resources.

Eugene-Springfield Fire – Chief Zaludek retired suddenly - Chief Heppel is at the helm.

The regular board meeting of Lane Fire Authority was recessed at 6:40 p.m. by board chair John Baxter.

LFA board President John Baxter convened executive session at 6:40 p.m. pursuant to ORS 192.660 (2) (a) “to consider the employment of a public officer, employee, staff member or individual agent, if the body has satisfied certain prerequisites.” LFA board members along with Chief Ney recessed to a separate room to hold an executive session per 192.660 (2) (A).

Santa Clara Fire Budget Committee Meeting

Santa Clara Fire Board appointed Russ Sirotek as Budget Committee Chair.

Santa Clara Fire Budget Committee Members

Les Johnson Cyndy Meno Harlow Meno

Board President Rod Graves convened the Santa Clara Fire Budget meeting convened at 6:44 p.m. Santa Clara Fire Budget for Fiscal Year 2019-20

Topic	SCF Appoint Budget Chairperson for FY 2019-20
Discussion	Russ Sirotek was declared Budget Committee Chair by Board President Rod Graves.
Action taken	

2018-19 SCF Budget Presentation

Chief Ney delivered the FY 2019-20 SCF Budget message. Previously, board and budget members received a copy of the budget. Chief Ney answered questions regarding the budget proposal.

Topic	SCF Resolution 2019-20 Number 3 Adopting the Proposed Budget and Tax Rate Levy for Fiscal Year 2019-20
Discussion	Chief Ney read aloud resolution 2019-20 Number 3 adopting the proposed budget and permanent tax rate.
Action Taken	Motion to adopt the Santa Clara Fire budget and the tax rate levy made by Russ Sirotek, seconded by Rod Graves. Motion carried - all ayes.

Board President Rod Graves adjourned the SCF Budget Committee Meeting at 7:07

p.m. Board President Rod Graves adjourned the SCF Regular Board Meeting at 7:07

p.m.

Board president John Baxter reconvened the regular board session at 7:10 p.m.

Topic	Motion to Approve Chief Ney Moving to Half-Time
Discussion	Chief Ney proposed moving to half-time hours (1039 hours). Sick and overtime hours will not accrue. Health insurance will be paid by LFA.
Action taken	Motion made to approve Chief Ney moving to part-time hours made by Bill Clendenen, Seconded by Greg Deedon with Bill Clendenen abstaining.

The board set the next LFA Budget Committee Meeting for June 3rd, 2019 at 6:00 p.m.

Copies of the IAFF contract were handed out to all board members. AC Borland asked board members to review the contract and be prepared to ratify it on Monday June 3rd.

Adjourn:

There being no further business, the regular business meeting of Lane Fire Authority was adjourned by board president John Baxter at 7:17 p.m.

NEXT BUDGET MEETING: June 3rd 6:00 p.m.

LOCATION: 88050 Territorial Hwy., Veneta, OR

NEXT REGULAR BOARD MEETING: June 21st 6:00 p.m.

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