



Lane Fire Authority

88050 Territorial Rd., Veneta, Oregon 97487
541.935.2226
www.lanefire.org

August 2021

Memorandum of Understanding (MOU)

In the spring/summer of 2021, Lane Fire Authority (LFA) began an investigation into the requirements, agreements and contracts for hydrant maintenance in the areas where Eugene Water and Electric Board (EWEB) provides hydrant services within the LFA protection area.

For the purpose of this agreement, four agencies will be referenced to: (1) Lane Fire Authority (LFA), (2) Eugene Water and Electric Board (EWEB), (3) Santa Clara Water Board (SCWB), and Santa Clara Fire District (SCFD).

It is the understanding by LFA that SCWB contracts with EWEB for Hydrant Maintenance in Santa Clara, on hydrants not owned by EWEB. In a contract with SCWB, EWEB will maintain and test hydrants every other year and that reports are sent to SCWB regarding progress and completion.

Requirements: The National Fire Protection Association (NFPA) is the organization that LFA would follow for hydrant maintenance requirements completed by Fire Agencies in America. Our search located no specific requirements for fire agencies to complete fire hydrant maintenance.

Agreements: Neither LFA or SCFD have agreements with EWEB.

Contracts: Neither LFA or SCFD have any contracts with EWEB

There is a contract with SCWB and SCFD. This contract was signed in 1992 by then board member Carl Below. This contract had SCFD performing hydrant maintenance and testing yearly when staff was available. This contract will be cancelled six months after a signed letter regarding this topic is delivered to SCWB according to the agreement.

July 1, 2017, SCFD started an Intergovernmental agreement (IGA) with LFA to provide fire administration and fire protection services to the patrons of SCFD. All future agreements/understandings for the Santa Clara area will be with LFA and will spell out any and all functions the fire authority will agree to perform, for both districts.

LFA Understandings:

1. EWEB would rather LFA staff does not complete hydrant maintenance or flow tests. An emphasis was placed on not performing flow testing due to turbidity issues.
2. SCWB has had an existing contract with SCFD which has a 6 months termination clause.



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3. LFA will complete hydrant cleaning for hydrants located in LFA IGA locations where EWEB has installed hydrants.
4. LFA staff will report all problems noted for hydrants and street lights to EWEB.
5. EWEB make notice to SCWB when a SCWB property issue is reported EWEB.
6. This MOU will be open for discussion by all agencies with operational interest with written notice to the respective board or administration staff.

EWEB and SCWB understandings:

1. Both EWEB and SCWB understand that for the purposes of the MOU, cleaning means removing debris, shrubbery, grass or other access impairments to a hydrant.
2. Both EWEB and SCWB understand that LFA will not be completing Flow testing, cap gasket maintenance, hydrant painting and that main valves will not be tested to insure they are in the open position.
3. Both EWEB and SCWB understand that LFA will not be completing any hydrant maintenance except cleaning and location confirmation.
4. Both EWEB and SCWB understand that LFA will be reporting obvious problems to EWEB regarding hydrants and street lights.
5. Both EWEB and SCWB understand that LFA will remain a point of contact regarding hydrant location determination when new hydrants are added to the system.
6. Neither EWEB or SCWB will receive written reports regarding hydrant cleaning unless an obvious problem is detected or noticed by LFA Staff.
7. Both EWEB and SCWB understand that LFA will complete hydrant cleaning when staff are available and LFA, does not guarantee completion every year and that LFA will make every effort complete the cleaning.

Signed: _____ EWEB Title: _____ Date: _____

Signed: _____ SCWB Title: _____ Date: _____

Signed: _____ LFA Title: _____ Date: _____