

Lane Fire Authority  
&  
Santa Clara Fire

**Minutes for December 20th, 2018 Board Meeting**  
88050 Territorial Hwy., Veneta

The regular board meetings for Lane Fire Authority & Santa Clara Fire were called to order at 6:00 p.m. by board chairs John Baxter and Rod Graves respectively.

**Board Members Present:**

Pete Holmes     Bill Clendenen     Ryan Walker     John Baxter     Greg Deedon  
 Rod Graves     Susan Smith     Don Phillips     Russ Sirotek     Frank Taubenkrau

**Minutes, Treasurer's Report and Bills:**

There were no questions regarding the treasurer's report.

Cheryl Hunter was present to answer questions regarding payroll. A combined overall financial statement report was suggested however it was determined that such a report would not be helpful but would instead be confusing.

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| <b>Topic</b>        | <b>November 2018 Board Minutes</b>   |
| <b>Discussion</b>   |  |
| <b>Action taken</b> | Motion made by Pete Holmes and seconded by Ryan Walker to approve November 2018 board minutes. Motion carried –all ayes. |

**Correspondence:**

None

**Swearing In/Recognition:**

Nathan Brown was promoted to Engineer and sworn in.by Chief Ney.

**Chief's Report:**

**Hiring Process** – Preston Henne will begin next week - he is the successful candidate of the last hiring process. The top four candidates all had affiliation with LFA.

Since Mark Boren retired from his position as training officer, the position has not been filled. At one time we had four people involved in training. The position is established in the contract and needs to be filled. After discussing the position with officers, a decision was made to create a new job description for a primary training officer position as well as an assistant training officer position. Components of other positions will be

merged into a new job description. The FTE will be filled but will be a different format. This will be under Chief Wood's purview.

**Slash Burning-** We have had challenges with "false" fire reports as a result of slash burns. Beginning next year there will be an education campaign. The false calls are not just annoying, they have an impact on the public.

ODF, the City of Veneta and the Santa Clara Community Group will all meet at some point to discuss the dying/dead trees, crops of scotch broom and invasive species that create fire hazards.

There are lessons to be learned from the Paradise fire regarding ingress and egress, narrow roads, etc. The City of Veneta will be taking a look at development i.e., bigger houses on smaller lots, set-backs, building homes with nonflammable material etc. Types of trees in the urban environment would also be important to take a look at.

Community risk reduction incorporates fire prevention with call types and takes a look at education for common call types such as lift assists. Grant money is available for some of these issues.

**Apparatus Replacement Plan** – AC Wood and Jesse West have been working on an analysis of each apparatus. They are gaining insight from the line staff using the apparatus. The information will be entered into a program and presented to the board.

The apparatus replacement plan segues into putting a bond measure before the voters next year. Any bond measure will most likely be for LFA.

**Crow Station** - After issues with the county, the station project is finally moving ahead. The forms are in place to pour concrete.

**Chief Ney** will be on vacation next week.

**Apparatus at Stations 116 & 117** –Some of the apparatus sitting in stations 116 & 117 are having issues hopefully due to lack of use. To alleviate problems, apparatus will be rotated through station 115 for one or more weeks at a time.

**Public Comment:**

No public comment.

**Volunteer Association Input:**

John Leaton, Association president, reported on the annual food drive in Veneta, the north battalion light parade and the holiday party. He thanked the board for their support. A committee has been formed to review social activities.

**Best Practices:**

None

**New Business:**

**Boiler Problem at 117** - The leak in the line is repaired but the pump that moves water through the building needs replaced.

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| <b>Topic</b>        | <b>Boiler Pump for Station 117</b>   |
| <b>Discussion</b>   | The cost for boiler pump repair is \$1,500.  |
| <b>Action taken</b> | Motion made by Frank Taubenkrau and seconded by Russ Sirotek to approve the purchase of a boiler pump for Station 117. Motion carried –all ayes. |

**Old Business:**

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| <b>Topic</b>        | <b>101 Back Lot Appraisal &amp; Purchase Price</b>  |
| <b>Discussion</b>   | The Back lot at 101 appraisal came in at \$95,000. Chief Ney recommended putting it up for sale. After some discussion the board set a listing price of \$130,000 |
| <b>Action taken</b> | Motion made by Pete Holmes and seconded by John Baxter to list the property at \$130,000. Motion carried –all ayes.   |

**Tort claim Notice-** By Oregon law, if an individual wants to sue a government entity they have a six month window to say they may want to sue. LFA has not received notice of a lawsuit regarding a previously terminated employee, but if/when a notice is received it will be turned over to insurance.

**Adjourn**

There being no further business, the regular business meetings of Lane Fire Authority Santa Clara Fire were adjourned by their respective board presidents at 6:45.

**NEXT MEETING: January 17th 6:00 p.m.**

**LOCATION: 88050 Territorial Hwy., Veneta, OR**