

Lane Fire Authority
&
Santa Clara Fire
Minutes for March 21st, 2019 Board Meeting
88050 Territorial Hwy., Veneta

The regular board meetings for Lane Fire Authority & Santa Clara Fire were called to order at 6:00 p.m. by board chairs John Baxter and Rod Graves respectively.

Board Members Present:

Pete Holmes Bill Clendenen Ryan Walker John Baxter Greg Deedon
 Rod Graves Susan Smith Don Phillips Russ Sirotek Frank Taubenkrau

Minutes, Treasurer’s Report and Bills:

Topic	February 2019 Board Minutes
Discussion	
Action taken	Motion made by Pete Holmes and seconded by Greg Deedon to approve February 2019 board minutes. Motion carried –all ayes.

LFA has not received money from the California Conflagration.
The Klondike west money has been received.
Ambulance revenue is below what we hoped it would be.

Correspondence:

A thankyou card was received from a community member.

Swearing In/Recognition:

Board member Russ Sirotek received an engraved letterman for 3 years of service.

Chief Ney verbally recognized the crew that went above and beyond during “snowmageddon” by helping someone who ran out of oxygen.

Kyle Jonsson was sworn in as an engineer by Chief Ney.

Chief’s Report:

Controlled Burning – Chief Ney held a meeting with representatives from BLM, LRAPA, Forest Service, Core of Engineers ODF & W and the City of Eugene regarding the prescribed burn along Highway 126 last fall that caused a five car pile-up. These burns have caused quite a bit of public consternation. This type of burning may not be reduced but Chief Ney feels that better communication with involved agencies will help with greater public awareness and understanding. An officer from LFA will walk the area before it is burned to help determine if the timing of the burn is appropriate.

Disaster/Earthquake Preparedness – Chief Ney participated in an Alvadore community meeting regarding preparedness. The community has a group that is available to help when disaster strikes.

LFA cannot provide food/shelter for the community from the station, however there is a large church in the community that will work. The new county emergency manager also attended the meeting. There is a heightened public awareness of disasters that can occur and the fire department plays a part in helping educate people as well as helping to manage disasters.

Goldson Grange has asked Chief Ney to talk about the different levels of burning/fire restrictions and what they mean. He will also address burning safety.

Already starting out to be an interesting summer re fires as there have already been several small brush fires. 3 chiefs have done a good job of reaching out to develop relationships with other agencies involved.

The hooch will be going to ODF to house summer firefighters. ODF used their helicopter to drop water on the Fir Butte fire last summer which was a tremendous help. There will also be a two man crew staying at the Alderwood Station during fire season.

Topic	Surplus the “Hooch” (Single-wide living quarters formerly at Station 113)
Discussion	ODF will be moving the Hooch to their property so summer crew members have a place to stay.
Action taken	Motion to surplus the hooch made by Pete Holmes and seconded by John Baxter. All ayes.

Crow Station Project – Jon Jasper reported that good progress is finally being made after a very slow start. The project is now about a month out from substantial completion. Jon anticipates being able to move apparatus in approximately the 3rd week of May.

Public Comment:

No public comment.

Volunteer Association Input:

Association president John Leaton reported that the social committee wrapped up a schedule of events which will be posted in Nozzle News. The association is partnering with Lt Miller to help with pub ed events. The budget will be discussed at the next meeting. Scholarship applications will be available soon.

Best Practices:

Topic	Revision to Respiratory Policy S 2.3
Discussion	Respiratory Policy 2.3. has been revised using current guidelines Board members previously received a copy of revisions J, K & L noted in red print.
Action taken	Motion to approve revisions to policy S 2.3 made by Ryan Walker, seconded by Greg Deedon. All ayes.

New Business:

Topic	Surplus Santa Clara SCBA'S
Discussion	SCF engines have been outfitted with the SCBA brand that LFA uses and personnel have been trained in their use. If declared surplus, the old SCF SCBA's will be placed for sale on GovDeals.
Action taken	Motion made by Rod Graves, seconded by Russ Sirotek to surplus and sell the old SCF SCBA'S. All ayes.

Topic	Declare Back Lot at Station 101 Surplus
Discussion	Discussions held previously regarding declaring the back lot at Station 101 surplus. This Motion is to formalize discussions to surplus the property.
Action taken	Motion made by Pete Holmes, seconded by Ryan Walker to surplus the back lot at Station 101. All ayes.

Topic	SCF Resolution 2018-19 Number 2 Approving the Transfer of SCF Conflagration Income From the General Fund to the Capital Reserve Fund
Discussion	The SCF staff vehicle earned \$13,086.88 while on conflagration. The funds were previously received into the general fund and now the SCF board desires the funds to be transferred to the SCF capital reserve fund.
Action taken	Motion made by Don Phillips, seconded by Rod Graves to transfer funds from the general fund to the capital reserve fund. All ayes. Resolution approved and signed.

Topic	LFA Resolution 2018-19 Number 6 Approving the Transfer of Conflagration Funds From the General Fund to Line Items
Discussion	Conflagration income previously received in the amount of \$424,656 was placed in the general Fund. The board desires to replenish general fund line items used to pay conflagration expenses prior to receiving conflagration funds
Action taken	Motion made by Greg Deedon, seconded by Ryan Walker to transfer funds from the general fund to the capital reserve fund. All ayes. Resolution approved and signed.

Old Business:

ALS Medic Unit - Questions were raised about why not to pay out of reserve fund put us tight n cash flow. If we are able to do something else it would be better. Chief Wood is finishing a comprehensive analysis of all

rolling stock which should give a better understand of the fleet. District mechanics do more than half of the repair work in house i.e., breaks, tires, electrical, regular maintenance etc.

AC Chief Borland handed out bids for a new “box-off” (refurbished district box and mount on a new chassis) medic unit. Additional bids handed out were for a power load and a new Stryker cot.

Questions were raised regarding what has affected LFA’s cash flow. Not being paid in a timely manner for the California conflagration and extended administrative & sick leaves. The possibility of hiring “floaters” to back fill positions for leave, vacation etc. was brought up by Chief Ney, which could help significantly.

The SCF board elected to hold a special meeting to discuss details of what a loan might entail. The special Santa Clara Board Meeting will be held Monday, April 1st 2019. Chief Ney will be present at the meeting.

Market Analysis for Noti Property

Topic	Comparative Market Analysis for Noti Property
Discussion	The previously requested market analysis for the Noti property was completed and distributed to all board members The selling price arrived at is \$180,000.
Action taken	Motion made by Pete Holmes, seconded by Greg Deedon to set the sales price at \$180,000 for the Noti property. All ayes.

Spencer Creek Property Next to Station 109 – The property has not been formally put on the market by the owner. Through informal conversation, Chief Ney believes the owner is asking \$196,000. The competitive market analysis came in at \$150,000. Chief Ney will have a conversation with the owner regarding a sales price. There was discussion regarding selling both the Noti parcel and the back lot at Station 101 before pursuing the purchase of the Spencer Creek piece.

Chief Ney will have both properties listed for sale at the recommended market analysis price.

Adjourn

There being no further business, the regular business meetings of Lane Fire Authority and Santa Clara Fire were adjourned by their respective board presidents at 7:10 pm.

NEXT MEETING: April 18th 6:00 p.m.

LOCATION: 88050 Territorial Hwy., Veneta, OR