

LFA Board Minutes

Lane Fire Authority

&

Santa Clara Fire

Minutes for June 20th, 2019 Board Meeting

88050 Territorial Hwy., Veneta

The regular board meetings for Lane Fire Authority & Santa Clara Fire were called to order at 6:01 p.m. by Greg Deedon acting board president for LFA and Rod Graves, Santa Clara Fire board president.

Board Members Present:

Pete Holmes Bill Clendenen Ryan Walker John Baxter Greg Deedon

Rod Graves Susan Smith Don Phillips Russ Sirotek Frank Taubenkrau

Also present: Local Government Law attorney Christy Monson

The Board of Directors for Lane Fire Authority and Santa Clara Fire went into Executive session in accordance with ORS 192.660 (2)(h) and ORS 192.660 (2)(i).

Executive Session closed at 6:36 p.m.

The regular board meetings were reconvened at 6:36, all board members present.

Topic	Acceptance of Chief Ney's Resignation
Discussion	It is the board's intent to negate and change their earlier votes during the May 16 th and June 3 rd Board Meetings changing Chief Ney's employment, and to also accept his resignation. The board thanked Chief Ney for his years of dedicated service
Action taken	Motion made by Bill Clendenen and seconded by John Baxter. All ayes.

Topic	Appoint Assistant Chief Dale Borland as Interim Chief
Discussion	The board desires to grant authority to Chief Borland to work with Chief Ney to affect a smooth transition, including deciding Chief Ney's last day and including up to ten (10) days paid leave.

Action taken	Motion made by Bill Clendenen and seconded by John Baxter. All ayes.
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Topic	Delegate Authority to Chief Borland to work With Chief Ney
Discussion	The board directed Chief Borland to come up with a timeline draft to hire a new chief and report back at the next board meeting.

Action taken	Motion made by Bill Clendenen and seconded by John Baxter. All ayes.
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Minutes, Treasurer’s Report and Bills:

Topic	May 2019 Board and Budget Minutes June 2019 Budget Minutes
Discussion	The minutes of May 16 th and June 3 rd will be changed to reflect director Clendenin’s presence at both meetings.
Action taken	

Correspondence:

Chief Borland read a thank you letter from LifeFlight.

Swearing In/Recognition:

Baylie Hill was sworn in as Firefighter I by Chief Borland.

Rose Douglass was promoted to Captain.

Chief’s Report:

New Medic Unit - LFA will take delivery of the new medic June 26th. Ambulance relicensing is in process.

Seneca Mill Fire - There was a significant fire at the Seneca mill in Noti-the sprinkler heads did their job. The mill was closed for a couple of days.

2019-20 Budget - LFA is preparing to step into the 2019-20 budget.

Oregon Country Fair – This year is the fair’s 50th anniversary and will be held mid July.

Public Comment:

Board member Bill Clendenen voiced board support for Chief Borland and LFA staff.

Board members expressed full confidence in Chief Borland and thanked outgoing Chief Ney for all that was accomplished at LFA during his tenure.

Eugene-Springfield Fire Interim Chief Heppel also thanked Chief Ney saying that he would not be where he is today if not for Chief Ney. Chief Heppel also stated that ESF is there to help through this transition however they can.

Assistant Chief Wood expressed thanks for LFA having SCF on board.

Volunteer Association Input:

Annual elections were held and the current board will retain their seats Kristy Cates will remain VP but is currently on medical leave, Treasurer is Brian Johnson, Secretary, Stan Turner with Jonathan Leaton as member at large. John Leaton remains President.

Scholarship awards were handed out at the beginning of the month to Violet Douglass (family award) and Hayden Banks and Justin Troup (firefighter awards).

Meetings were held to discuss the volunteer association budget annual budget and it is now complete.

President Leaton thanked LFA for its monetary contributions.

The association purchased a new program to help track funds and will have printed budget reports in the near future.

There is a softball game with ODF this Friday with an ice cream social

following. The annual volunteer association summer picnic is August 10th at the lake.

Best Practices:

None

New Business:

Topic	Price Reduction on Back Lot at 101
Discussion	There has been no interest in the back lot at 101. The realtor suggested a price reduction from \$165,000 to \$149,000. John Baxter suggested a price of \$140,000.
Action taken	Motion made by John Baxter to reduce the price of the back lot to \$140,000, seconded by Pete Holmes. All ayes.

Budget Hearings Convened at 7:02 by Board Presidents Greg Deedon and Rod Graves

Topic	LFA 2019-20 Budget Resolution 2019-20 Number 2 Adopting the Budget and Making Appropriations
Discussion	There are several budget items that will need to be discussed at a later date and a supplemental budget will probably need to be implemented. Greg Deedon read aloud Resolution Number 2.
Action taken	Motion to approve Resolution Number 2 made by Pete Holmes, seconded by John Baxter. All ayes.

Topic	LFA 2019-20 Budget Resolution 2019-20 Number 3 Terminating Special Funds
Discussion	Greg Deedon read aloud Resolution Number 3. Facility, Apparatus and Equipment Funds wo be dissolved. Any monies in special funds will be transferred to the General Fund
Action taken	Motion made by John Baxter to approve Resolution Number 3, seconded by Bill Clendenen. All ayes.

Topic	SCF 2019-20 Budget Resolution 2019-20 Number 2 Adopting the 2019-20 Budget and Making Appropriations
Discussion	Russ Sirotek read aloud Resolution Number 2. A numerical correction was hand made to reflect the correct number of \$ 3,678,565.
Action taken	Motion made by Rod Graves, seconded by Frank Taubenkrau to accept Resolution Number 2. All ayes.

Budget Hearing closed at 7:14 p.m. by Board Presidents Greg Deedon and Rod Graves.

Topic	GEMT Program
Discussion	The GEMT program is designed to enhance Medicaid reimbursement through a Certified Public Expenditure process. PCG (Public Consulting Group) provides a full range of services to set-up and manage the reporting and audit. Chief Borland has already informed SDW of LFA’s intent to participate in the program. Registration packets are due July 31 which would be very difficult to complete within the time frame. Several fire districts are contracting the work to be done. The contracting company will complete the enrollment packet charging a percentage of collections. Due to circumstances, chief feels having a contractor handle the necessary paperwork would be best for LFA. Possibly in the following year, LFA will be able to complete the packet without hiring a contractor. Chief Borland requested permission from the board to begin to process of negotiating with Systems Design and a contractor.

Action taken	The board agreed to give Chief Borland permission to begin negotiating with the contractor for the purpose of completing the GEMT packet.
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Loans – The Crow Project overage is approximately \$100,000 which needs to be paid out of pocket. Chief Ney had begun working with a loan company to take out a loan to pay off construction overages.

The **Server** is from 2010-11 and we are at a critical stage. Before there is a catastrophe, Chief Borland feels LFA should continue to look into a new server. The last quote was approximately \$83,000 for a “Cadillac” upgrade which would take us another 7-10 years into the future. He is getting quotes on other options that may work for LFA.

Quote options for both the construction project as well as the server were handed out to board members.

The best option was the combined loan for both projects.

Topic	Loan for The Crow Project and New Server
Discussion	The board would like to give Chief Borland latitude to contact Board President Greg Deedon regarding loan options. Further, the board gives the board president authority to go ahead and approve a loan without an additional board meeting. Questions regarding early pay-off penalties were raised, Chief Borland will specifically ask this question
Action taken	

Topic	Tax Anticipation Note
Discussion	Paperwork for the note is currently in process with Banner Bank but incomplete. Chief Borland is authorized to get the TAN completed with Banner.
Action taken	Motion made by John Baxter giving Chief Borland authorization to complete necessary paperwork for the tax anticipation note, seconded by Pete Holmes. All ayes

The payback of the TAN is most likely not in the 2019-20 budget.

Topic	Budget Adjustments for FY 2019-20
Discussion	If LFA remains with an interim chief, it gives flexibility i.e., medic 101 part-time staff being reinstated in the budget as well as the part time volunteer recruiter/coordinator. Chief Borland wanted to be sure the board understands reinstating positions will impact hiring a chief within the next year.

Action taken	Motion made by Bill Clendenen granting authority to Chief Borland and the board president to approve adjustments to the 2019-20 budget. Seconded by Pete Holmes. All ayes.
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Old Business:

New Medic - LFA is taking delivery of the new medic next week. The money transfer will go from SCF to LFA and LFA will pay Braun.

Chief Borland will pay the Stryker loader and cot invoices after the first of the fiscal year.

The new medic will go to St. 115, the current 115 medic will go to St. 113 and the current 113 medic will go to St. 101.

Conflagrations – The California conflagration payment is in process and should be received by Oregon very soon. The State of Oregon will issue checks ASAP. The hope is that LFA will receive payment within the current fiscal year.

LFA will participate in conflagrations in Oregon this year and potentially in California. Finances need to be looked at regarding conflagrations in California.

Topic	Union Contract
Discussion	Concern was raised about the 2019-2022 contract. The wage increase is covered in the budget for 2019-22. The post retirement article re HRA Veba will not be an impact until a number of years in the future. It may need to be renegotiated at some point. The contract was bargained in good faith. The Union has 100% ratified the contract as it stands.
Action taken	Bill Clendenen made a motion to ratify the 2019-22 Union contract, seconded by John Baxter. All ayes

Mobilizations are a money maker.

Adjourn

There being no further business, the regular business meetings of Lane Fire Authority and Santa Clara Fire were adjourned by their respective board presidents at 8:02 p.m.

NEXT MEETING: July 18th 6:00 p.m.

LOCATION: 88050 Territorial Hwy., Veneta, OR