

Lane Fire Authority
&
Santa Clara Fire

Minutes for August 16th, 2018 Board Meeting
88050 Territorial Hwy., Veneta

The regular board meeting for Lane Fire Authority and Santa Clara Fire was called to order at 6:00 p.m. by board chair John Baxter.

Board Members Present:

Pete Holmes Bill Clendenen Ryan Walker John Baxter Greg Deedon
 Rod Graves Susan Smith Don Phillips Russ Sirotek Frank Taubenkrau
Arrived 6:04

Minutes, Treasurer's Report and Bills:

Topic	July 2018 Board Minutes
Discussion	
Action taken	Motion made by Ryan Walker and seconded by Pete Holmes to approve July 2018 board minutes. Motion carried –all ayes.

LFA has received the second payment from the California Conflagrations.

Correspondence:

Chief Ney read a thank you note from a district patron.

Swearing In/Recognition:

None

Chief's Report:

Personnel Issue – A grievance was filed by the union on behalf of the former employee, LFA denied the grievance bringing us to step 3 which is the union/employee requesting arbitration. The window on arbitration has closed. The only remaining option is the possibility of a lawsuit.

There is an Employment Division hearing coming up to determine if unemployment wages will be paid

The current hiring list will be used to hire for the position left vacant in the next 30 days.

Training Officer Position - John Maxwell would like to be reassigned back to the line. There are three in-house applicants for the training officer position – testing and interviews for the position will be Tuesday.

Chief Ney met with two fire districts regarding forming a “fire authority”.

Public Comment:

A patron voiced concern about personnel training and responding to calls .A request asking Chief Ney/board of directors to look into changing training requirements. Chief Ney explained that annual training requirements are set by Federal law and Oregon Code. If we allowed someone to respond without meeting training requirements LFA would be in violation of federal and state laws.

OSHA required training is very accessible and can be done on-line. LFA (or any other agency) cannot accept training from another agency or schools according to the law.

A question was also raised regarding accepting other agency medical physicals. (See Best Practices below)

Volunteer Association Input:

The Volunteer Association BBQ is this Saturday from 11-3 at Station 112. The BBQ will be catered.

Best Practices:

Topic	Amend Health & Safety Policy to Accept NFPA Physicals From Other Agencies
Discussion	A question was raised about accepting medical physicals from other agencies. Cascade Medical Physicals are required per district policy. If the Board chooses, they can amend the policy to accept NFPA medical physicals from other agencies. The physical would need to be the same NFPA Standard physical. Chief Ney will look into a waiver. There will probably need to be a 3 rd party release.
Action taken	Motion made by Greg Deedon and seconded by Pete Holmes to explore accepting NFPA Standard physicals from other agencies. Motion carried –all ayes.

New Business:

Topic	Station 101 Back Lot
Discussion	The owner of the apartments behind station 101 has expressed interest in the back lot. An asking price needs to be established before going forward. An appraisal would be the best way to establish what the property may be worth.
Action taken	Motion made by Pete Holmes and seconded by Bill Clendenen to hire an appraiser to determine the value of the back lot. Motion carried –all ayes.

Santa Clara Fire Sick Leave –Previously, SCF did not have a formal sick leave policy i.e., hours were not accumulated. Sick leave hours may be rolled over into PERS retirement calculations. Former SCF employees are now under LFA’s sick leave policy. The SCF Board needs to determine if they would like an amount of sick time (tied to years of service) “pre-loaded”.

The SCF Board opted to meet at another time when all board members could be present to discuss the matter.

SCF Board expectations – Chief Ney asked the board about their expectations. Board members would like to continue receiving the LGIP balance sheet.

Assistant Chief Wood said the Selco account will remain open until all SCF bills are paid.

AC Wood stated that credit cards do not need to be returned until December 31st.

Chief Ney expects everyone to participate unless there is an agency specific subject in which all board members may participate in discussions, however only specific agency board members may vote.

Phone Issue- Concerns about the auto attendant for the phone system were raised. After some discussion a decision was made to offer operator help right immediately after the initial greeting. A directory of extensions will be sent out to all board members.

Old Business:

Crow Station- Jon Jasper reported receiving less than optimal news about seismic work for the station. The cost will drastically increase with the added sleeping rooms because they are required to be sprinklered and the well does not have the water capacity. A large amount of stored water would be required and the water would need to be pumped. The station is considered to have non reliable power which would require a back-up power system. (A diesel fire pump cost is about \$50,000).

Not putting in the bedrooms will return to what the grant was designed to pay for. Improvements will be scaled back to reflect grant eligible costs.

Jon has been working with folks to scale back by removing the bedrooms and one bathroom. The station will have a kitchen area, bathroom with shower and three bays. There will be some extra cost with items that make good fiscal sense to do at the time of the other improvements i.e., improve the siding, a larger door, French drain etc.

In the future, a manufactured or stick built home could be added as a separate building in which case the stored water issue would not apply.

There is a 2500 gal water storage tank at the station site that will be used at some point in the future.

Officer Elections

Topic	LFA Officer Elections for 2018-19
Discussion	2017-18 Officers: John Baxter, President; Greg Deedon, Vice President; Ryan Walker, Secretary/Treasurer

Action taken	Motion made by Bill Clendenen and seconded by Greg Deedon to continue with the same officers. Motion carried –all ayes.
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Topic	SCF Officer Elections for 2018-19
Discussion	2017-18 Officers: Rod Graves, President, Susan Smith Vice President; Russ Sirotek, Secretary /Treasurer.
Action taken	Motion made by Russ Sirotek and seconded by Susan Smith to continue with the same officers. Motion carried –all ayes.

There being no further business, the regular business meeting of Lane Fire Authority was adjourned at 7:04 p.m. by board chair John Baxter.

NEXT MEETING: September 20th 6:00 p.m.

LOCATION: 88050 Territorial Hwy., Veneta, OR