

Lane Fire Authority  
&  
Santa Clara Fire  
**Minutes for February 21<sup>st</sup>, 2019 Board Meeting**  
88050 Territorial Hwy., Veneta

The regular board meetings for Lane Fire Authority & Santa Clara Fire were called to order at 6:00 p.m. by board chairs John Baxter and Rod Graves respectively.

Assistant Chief Dale Borland is present in Chief Ney's absence.

Additional New Business items added by Chief Borland:   LFA audit  
Potential purchase of ALS medic unit

**Board Members Present:**

- Pete Holmes     Bill Clendenen     Ryan Walker     John Baxter     Greg Deedon  
Arrived at 6:27 pm
- Rod Graves     Susan Smith     Don Phillips     Russ Sirotek     Frank Taubenkrau

**Minutes, Treasurer's Report and Bills:**

<b>Topic</b>	<b>January 2018 Board Minutes</b>
<b>Discussion</b>	
<b>Action taken</b>	Motion made by Pete Holmes and seconded by Bill Clendenen to approve January 2019 board minutes. Motion carried –all ayes.

Treasurer's Report – LFA has not received money from the California Conflagration. AC Borland feels certain that we will be paid –getting Oregon paid is a priority to California.

The Klondike west money seems to be hung up at the state (Oregon) level.

**Correspondence:**

An e mail was received from a north battalion patient thanking the crew for their excellent care and compassion.

**Swearing In/Recognition:**

None

**Chief's Report:**

LFA has signed an auto aid agreement with Eugene-Springfield Fire. It will not be implemented until approximately March 1st due to CAD changes that need to be made. This new agreement should help smooth the mishmash response area. The Santa Clara Board asked for a copy of the agreement. Chief Borland feels LFA is in a very good position with Eugene-Springfield Fire. Both agencies are doing some training and working together which is best for all concerned

If LFA lost the ICCO (Industrial Corridor Community Organization) area it would be a crippling blow financially. Eugene-Springfield Fire is in the process of working with ICCO, along with others, to come to an agreement regarding services.

**New IT Company** - LFA's new IT company, Eugene Networks, is great to work with. LFA is now under a managed IT service contract. Eugene Networks has an anti-virus software subscription; the price is per month, per machine. Installation of all new Wi-Fi is included in the package. If anyone experiences a problem they just click on the "little green man" icon for help. Updates are done automatically, and back-up is done off site.

LFA's server is from 2008 and needs to be replaced, hopefully this fiscal year. We will be getting a quote from Eugene Networks.

**Training Engineer** – Casey Pape' will be transferring from the line to Training Engineer, a newly created position. Casey asked for and received the "right to return" from Chief Ney. Diana Beltran will be filling the line position. Chief Ney has discussed the right to return with both Casey and Diana. Full disclosure has been made to both.

**Medic 101** – Bill Potterf has moved from line to work to the 101 medic for 3 months. Bill is also learning the EMS side of records management. Hopefully he will stay in this capacity permanently. If not, records can possibly be managed from a shift position.

**Recruit Academy** - Lt Boren spoke about the upcoming academy- nine people are being tested. Background checks are done on everyone.

**Responders** - The Leaton's stay at station 116 one night a week. Some responders respond from station 115. LFA is moving forward with getting a resident at station 116. The expectation is that the resident would work a 48/96 shift. Time would need to be made up for work or school attendance. There will only be one resident for now to see how it works. The resident needs to be someone with experience – AC Borland does not want to discourage volunteer response by having a resident at the station.

Some responders within LFA boundaries stay at 116 at night.

**BLS Car** – Rod Graves spoke with Deputy Chief Heppel from Eugene-Springfield Fire to see if they would consider housing a BLS Car at station 117.

**Alarm at Station 116** - The heating & air system condensation has been leaking from the pump. The part is ordered for repair. If anyone goes to the station and hears an alarm, they should contact AC Wood.

**Labor Negotiations** -No labor negotiation meetings are scheduled at this time. John Baxter is the LFA board representative with Russ Sirotek from Santa Clara observing the process. An attorney will not be present unless absolutely needed. Attorney Todd Lyons office will gather all position comparables.

Bill Potterf is running for LFA shop steward.

**Public Comment:**

No public comment.

**Volunteer Association Input:**

None

**Best Practices:**

None

**New Business:**

**Sale of Noti Property** - Board members previously received an RLID print out of the property. A neighbor to the property is interested in purchasing it.

<b>Topic</b>	<b>Sale of LFA Property in Noti</b>
<b>Discussion</b>	Before setting a purchase price, the board requested a market analysis be done.
<b>Action taken</b>	Motion for a market analysis to be completed on the Noti property made by Pete Holmes and seconded by Bill Clendenen. All ayes.

<b>Topic</b>	<b>Declare LFA Noti Property Surplus</b>
<b>Discussion</b>	AC Borland requested the board declare the Noti property surplus.
<b>Action taken</b>	Motion made by Pete Holmes to declare the Noti property surplus, seconded by John Baxter. All ayes.

**Spencer Creek Property** – The owner of the Spencer Creek property has given LFA the first right of refusal. If LFA does not purchase the property, the fence needs to be moved as it is about five feet over the property line on his property.

<b>Topic</b>	<b>Comparative Market Analysis on Spencer Creek Property 18-05-25-00-00205</b>
<b>Discussion</b>	The Spencer Creek Station has seismic upgrades and is a decent station. Station 109 is the hub of the south battalion but has very few responders. In order to expand the station and possibly put in living quarters, additional land is needed to make improvements (septic system and well). Chief Ney would like to purchase the

	property to allow for expansion.
<b>Action taken</b>	Motion made by Bill Clendenen and seconded by John Baxter to have a CMA done on the Spencer Creek Property. All ayes.

The LFA Board wants to explore possibility of partitioning and selling any of the parcel that is not used if LFA moves forward with the purchase. The board does not want to buy property the district is not going to use.

LFA could possibly do a short term loan for the Spencer Creek property.

**Board Position Elections** – Paper work was given to current board members who plan on running for reelection in May. Ryan Walker, Greg Deedon, Don Phillips and Russ Sirotek plan on running for reelection.

Bill Clendenen stated that board meetings are very difficult for him to make and asked for an ok from board members to remain on the LFA board. No concerns were raised.

**LFA Audit**

<b>Topic</b>	<b>2017-18 LFA Audit</b>
<b>Discussion</b>	The audit for LFA was previously given to board members - there were no questions or concerns raised.
<b>Action taken</b>	Motion made by Pete Holmes to approve the LFA 2017-18 audit, seconded by Bill Clendenen. All ayes.

**ALS Medic Unit** - LFA needs a new ALS unit. Currently all units, with one exception, have well over 200,000 miles.

Chief’s Borland and Wood brought up the possibility of LFA borrowing money from Santa Clara to purchase an ALS unit. LFA board members are under the impression that funds are available in the apparatus reserve fund.

AC Borland believes a remount is a good option – the box would be refurbished and remounted on a new chassis. There is a 90 day turn-around time and a much lower cost with a refurbished unit. A new unit takes about 265 days and costs much more. An auto loader will be installed. The new unit would go to station 115.

After discussion and questions AC Wood said he would contact an attorney regarding the possibility of LFA borrowing funds from SC. Santa Clara has the funds in their budget and a new chassis could be ordered right away. The Santa Clara board would like AC Wood to develop a plan, in writing, to present to them.

AC Borland’s goal is to have a new/refurbished unit ready by the time summer arrives.

Several LFA board members had questions about the Apparatus Reserve Funds. They expressed concern over the fund and want know how much money is available.

**Old Business:**

**Back Lot at Station 101** – Board members previously received a copy of a comparative market analysis for the back lot at station 101. The analysis information showed a starting price of \$95,000. Beginning the partitioning process needs to be started sooner rather than later. If the neighbor that previously expressed interest wants to proceed to purchase of the back lot, then a lot line adjustment could be made.

<b>Topic</b>	<b>The district will consider a \$95,000 purchase price for the back lot at station 101. Once the partitioning process begins the price may change. The board directs the partitioning process begin.</b>
<b>Discussion</b>	The LFA Board previously set the property price at \$130,000. A partition will cost \$1500 to begin; there will need to be surveys etc. with a final order to partition months away. Fees to partition the property should be considered the cost of doing business. Even if the real estate market drops and the property does not sell right away, the property would be ready to be sold when the market recovered. The value will not be lost if the property is not sold quickly. The board felt strongly that LFA should begin the partitioning process immediately. The board also asked that the interested party be contacted informing him of the \$95,000 property price with the understanding that as the partitioning process continues, the price could go up.
<b>Action taken</b>	Bill Clendenen made a motion to proceed to price, partition and sell the back lot at 101 as discussed by the board, seconded by Pete Holmes. All ayes.

**Adjourn**

There being no further business, the regular business meetings of Lane Fire Authority Santa Clara Fire were adjourned by their respective board presidents at 7:23 pm.

**NEXT MEETING: March 21st 6:00 p.m.**  
**LOCATION: 88050 Territorial Hwy., Veneta, OR**