

LFA Board Minutes

Lane Fire Authority
&

Santa Clara Fire

Minutes for August 15th, 2019 Board Meeting

88050 Territorial Hwy., Veneta

The regular board meetings for Lane Fire Authority & Santa Clara Fire were called to order at 6:00 p.m. by Greg Deedon board president for LFA and Russ Sirotek, Santa Clara Fire board president.

Board Members Present:

Pete Holmes Greg Deedon Bill Clendenen Ryan Walker John Baxter Greg

Rod Graves Susan Smith Don Phillips Russ Sirotek Frank Taubenkrau Arrived at 6:05 pm

Swearing In/Recognition:

Rudy Clark was sworn in as Engineer by Chief Borland.

Topic	July 2019 Board Minutes
Discussion	The minutes of July 18 th were approved by both boards.
Action taken	Minutes approved.

Minutes, Treasurer's Report and Bills:

Treasurer's Report:

There were no questions.

Correspondence:

No correspondence

Chief's Report:

Call Volume – Chief Borland reported that the district is running at its normal call volume.

Audit – Cheryl and Chief Borland are continuing to provide information requested by the auditors.

Previous Termination – A former employee who was terminated is contesting the revocation of his licenses by DPSST. Several employees from LFA were subpoenaed to testify regarding the termination. No determination has been made by the Department of Justice at this time.

Fire Defense Board – The City of Oakridge is struggling due to budget constraints. They are currently without a fire chief and are without two career staff for the ambulances. Two medics are trying to cover calls but are beginning to fail.

Chief Borland along with other chiefs at Fire Defense Board discussed potential fallout if Oakridge can no longer provide service.

The concern is not only on the transport side but their ability to respond to service calls which will have a trickle- down effect with Lowell and Dexter.

Because we have county wide mutual aid, LFA could potentially send medics to Oakridge. Discussion centered around sharing the load. We are all fire based EMS transport districts. If Oakridge defaults on their ASA, county commissioners will need to make a determination about what happens with the Oakridge ASA which could potentially be a private contractor providing service which Fire Defense Board districts do not want.

There is a potential for LFA units to go on more metro calls as metro may field calls to Oakridge.

There has been discussion about a contractual agreement with LifeFlight to possibly transport by air rather than ground due to the distance.

Public Comment: None

Volunteer Association Input:

The annual volunteer association summer picnic was August 10th. A retirement presentation was held for former Chief Ney.

There will be more association events upcoming that will be listed in Nozzle News.

Best Practices: None

New Business:

Fall Conference- The OFDDA Conference will be November 7-9 in Seaside.

Topic	Offer on Noti Property
Discussion	Board members previously received a copy of the offer and, after discussion elected to reject the offer of \$125,000. The board would like Chief Borland to counter offer \$141,000 (full price) and be able to negotiate no lower than \$135,000.
Action taken	John Baxter made a motion to reject the current offer and to make a counter offer at \$141,000 (list price) as well as give Chief Borland the latitude to negotiate no lower than \$135,000, seconded by Pete Holmes. All ayes

Topic	Length of Service Award Program
Discussion	LOSAP is the only program approved for volunteers by the IRS. Currently it takes 5 years to become fully vested. The contract can be amended to two years to become fully vested with Chief Borland’s signature. Two year vesting would be more attractive to volunteers.
Action taken	John Baxter made a motion to change from five to two year vesting, seconded by Pete Holmes, seconded by Pete Holmes. All ayes

Topic	Chief Borland’s Salary
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Discussion	Discussion to amend Chief Borland's annual salary to \$139,720 retroactive to July 2019.
Action taken	LFA - Ryan Walker made a motion to increase Chief Borland's salary, seconded by John Baxter, with director Holmes abstaining. 3 ayes, 1 abstention (Pete Holmes) SCF Rod Graves made a motion to increase Chief Borland's salary, seconded by Frank Taubenkrau. All ayes.

Old Business

GEMT - The 2017-18 billing packet has been completed for reimbursement and is now in review at Oregon Health Authority. Preliminary numbers show a \$79,000 reimbursement fee minus 15% for Systems Design West fees for compiling the packet. The final total LFA should receive is approximately \$67,000. The 2018-19 GEMT reimbursement packet will come out in September and should be received prior to the end of the fiscal year.

LFA's average cost is \$2232 per transport. LFA rates have not changed since 2010 which we may need to consider raising. Chief Borland wants to complete the 2018-19 GEMT reimbursement packet prior to considering any rate change for transport.

SCF Bond Levy

Topic	SCF Resolution 2019-20 Number 3 Resolution calling an election to place a five year local option levy for general operations on the November 2019 ballot.
Discussion	Board members previously received a copy of the resolution. Resolution signed by board President Russ Sirotek and board secretary Rod Graves. The paperwork will be filed with Lane County Elections tomorrow (Friday).
Action taken	Motion made to approve the resolution made by Frank Taubenkrau. Seconded by Susan Smith. All ayes

Delo Presentation – once a year Delo Oil makes a presentation in the area. A board member ask if LFA would be interested in participating. Chief Borland would be interested and will touch base with Barry Nelson who attended the presentation.

Topic	LFA Resolution 2019-20 Number 8 Computer Network Server & Technology Lease Purchase Agreement 8752 with Government Capital
Discussion	This resolution amends Resolution Number 4 Lease Purchase Agreement for the Purpose of Procuring a Computer Network Server and Related Equipment. Board members previously received a copy of the resolution. Amended Resolution Number 8 was read aloud by Chief Borland.
Action taken	Motion to accept Resolution 8 as read made by Greg Deedon, seconded by Pete Holmes. All ayes.

Topic	LFA Resolution 2019-20 Number 7 Banner Bank Tax Anticipation Note for an Amount Not Exceeding \$1,665,000.
Discussion	Board members previously received a copy of the resolution. Chief Borland read the resolution aloud.
Action taken	Motion made by John Baxter to approve resolution Number 7 as read, seconded by Pete Holmes. All ayes.

Future Funding – Chief Borland will be looking for other sources of funding in the future.

Topic	Appointing Interim Fire Chief Dale Borland the Authorized Officer for the Banner Bank Tax Anticipation Note.
Discussion	
Action taken	John Baxter made a motion naming Chief Borland the Authorized Officer, seconded by Pete Holmes All ayes.

Volunteer Process – Fifteen applications were turned in for twelve spots in the Recruit Academy. Four applications were in-district, the remainder were out-of-district.

Kudos – Kudos to the south battalion crew that handled the call concerning a baby.

Adjourn

There being no further business, the regular business meetings of Lane Fire Authority and Santa Clara Fire were adjourned by their respective board presidents at 7:15 p.m.

NEXT MEETING: September 19th 6:00 p.m.

LOCATION: 88050 Territorial Hwy., Veneta, OR