

LFA Board Minutes

Lane Fire Authority
&
Santa Clara Fire
January 16th, 2020 Board Meetings
88050 Territorial Hwy., Veneta

The regular board meetings for Lane Fire Authority & Santa Clara Fire were called to order at 6:05 p.m. by Lane Fire Authority President Greg Deedon and Santa Clara Fire Board President Russ Sirotek.

Board Members Present:

Pete Holmes Bill Clendenen Ryan Walker John Baxter Greg Deedon

Rod Graves Susan Smith Don Phillips Russ Sirotek Frank Taubenkrau

Minutes, Treasurer's Report and Bills:

Topic	December 2019 Board Minutes
Discussion	
Action taken	Motion made by John Baxter, seconded by Bill Clendenen to approve December 2019 board minutes. Motion carried –all ayes.

Treasurer's Report: There were no questions/comments.

Correspondence: None

Chief's Report:

Finance Committee - The committee continues to meet monthly and is at the very beginning stage of the budget for FY 2020-21.

A supplemental budget may need to be considered for LFA before the end of the fiscal year. LFA is not "out of the woods" and is continuing the rebuilding plan.

After speaking with the auditor, LFA may go to cash basis accounting rather than the accrual method being used now. The thought is that cash basis accounting is easier to understand.

LCSO, FRSD, City of Veneta - Chief Borland has been invited to attend discussions regarding Fern Ridge School District receiving a health and wellness grant for a school resource officer. Discussion has been

around retooling the LCSO contract with the City of Veneta and entering into shared contract with the school district to include a school resource offer.

Commissioner Bozevich is lead for this venture and will most likely want some type of policing district at some point. This would be another taxing entity with the boundaries being the same as school district boundaries.

The hope is that this will morph into a policing district and set the stage for other areas in the county to help bolster the revenue for staffing at the sheriff's office.

Chief Borland is supportive of this venture. At some point LCSO may need additional office space and may ask LFA to provide that space.

House Fire – There was a significant house fire late Sunday evening. Notification was late because the resident thought a faulty smoke alarm was the issue-instead, the fire was in the flu and heavily involved by the time the call came in. Red Cross provided assistance for the displaced people.

Surplus Rescue – The old rescue that was previously declared surplus was sold for \$3, 847.

Public Comment:

Community Grant – Sound Off is a fire safety program offered to second and third grade school children through a grant. Lt Miller went to training at DPSST last week regarding the program – LFA was awarded a \$400 stipend to be used in relation to the program. Lieutenants Miller & Peterson have classroom visits and curriculum planned.

Volunteer Association Input:

The Association received another \$650 for the purchase of thermal imagers.

John Leaton reported on holiday food boxes and raising money in cooperation with Kiwanis. The amount of money received has remained static for the last 3-4 years. Ray's gave Kiwanis everything at cost plus an additional \$1,500.

The social calendar will be coming together next month.

Best Practices: None

New Business:

Topic	Santa Clara Fire Acceptance of FY 2018-19 Audit by Acuity
Discussion	Corey from Acuity discussed the audit report for last fiscal year. Questions were asked and answered as they came up.
Action taken	Frank Taubenkrau made a motion to accept the 2018-19 audit as presented, seconded by Don Phillips. All ayes

Topic	Lane Fire Authority Acceptance of FY 2018-19 Audit by Acuity
Discussion	Corey from Acuity discussed the audit report for last fiscal year. Questions were asked and answered as they came up.
Action taken	Pete Holmes made a motion to accept the 2018-19 audit as presented, seconded by John Baxter. All ayes

Budget Line Items – No line item was included in SCF’s budget to pay for services such as lawn maintenance, election charges, legal services etc. Chief Borland mentioned this only as a point of information and is not requesting any action.

Old Business:

Back Lot at 101 – A surveyor strongly recommended hiring a land use planner to assist with dividing the back lot into a separate legal lot. The city will require much more than a survey i.e., water flow, fill needed, storm water drainage etc. At this time the cost is prohibitive and more than likely would not sell during this fiscal year. Chief Borland’s recommendation is to revisit this next fiscal year. No opposition was voiced regarding waiting until fiscal year 2020-21 to revisit selling the property.

Topic	Lane Fire Authority Mako Air Compressor
Discussion	Chief Borland recommended moving the Bauer air compressor from Santa Clara to station 115, pull the Mako compressor from 115 and surplus it. A price for the Mako can be determined at a later date. Junction City Fire has some interest in it.
Action taken	Pete Holmes made a motion to surplus the Mako air compressor, seconded by John Baxter. All ayes

Banking Options – We have moved away from Umpqua Bank due to the amount of fees they charge and after asking other districts their thoughts, Umpqua did not receive high praise.

Options continue to be explored-one of which is keeping the checking account at Banner and going elsewhere for credit cards. Our credit cards continue to repeatedly have fraudulent charges.

The Santa Clara Board of directors and Lane Fire Authority board of directors recessed their regular board meetings at 7:18 pm pursuant to ORS 192.660(2) (i) “to evaluate the performance of an officer, employee or staff member.”

The Santa Clara board of directors and Lane Fire Authority board of directors resumed their regular board meetings at 7:27 pm.

Hurst Tool

Topic	Santa Clara Fire Hurst Tool
Discussion	Santa Clara Fire was given a Hurst tool from the City of Eugene a number of years ago and has not been used for several years. Chief Wood asked the board to consider declaring it surplus.
Action taken	No opposition was voiced.

Adjourn

There being no further business, the regular business meetings of Lane Fire Authority and Santa Clara Fire were adjourned by their respective board presidents at 7:31 p.m.

**NEXT MEETING: February 20th 6:00 p.m. LOCATION: 88050
Territorial Hwy., Veneta, Or**