

LFA Board Minutes

Lane Fire Authority & Santa Clara Fire

Minutes for November 19th, 2020 Board Meeting
88050 Territorial Hwy., Veneta, OR

The regular board meetings for both Santa Clara Fire and Lane Fire Authority were called to order at 6:04 pm by respective board presidents Russ Sirotek and Greg Deedon. Both board meetings were held virtually.

Board Members Present:

Pete Holmes Bill Clendenen Ryan Walker John Baxter Greg Deedon
(left at 8pm ret 8:19)

Rod Graves Susan Smith Don Phillips Russ Sirotek Frank Taubenkrau

Minutes, Treasurer's Report and Bills:

Topic	October 2020 Board Minutes
Discussion	
Action taken	Frank Taubenkrau made a motion to approve the October 2020 board minutes, seconded by Pete Holmes. All ayes.

Treasurers Report:

Capital outlay is over because of purchasing items for Covid. LFA will be reimbursed for all Covid items.

We are at approximately \$620,000 in transport revenue.

Tax revenue is beginning to come in.

\$200,000 has been drawn from the SCF contract amount.

\$1.3 million has been drawn from the tax anticipation note which will be paid off late December or early January.

Postage & mailing is overbudget due to the levy postcard being printed and sent.

To date, LFA has received approximately \$6,000 in surplus sales.

Recognition: Chief Borland recognized all staff members for stepping up during these trying times especially responders.

Captains Johnson and Douglass have worked very hard wading through Covid guidelines and working with public health.

Correspondence:

None

Promotions:

Ben Davis, Baylie Hill and Matthew Trabosh recently completed their paramedic program.

Chiefs Report:

Glass Fire – Chief Borland took a strike team to the Glass Fire and the August Complex Fire in California. He felt this was one of the most difficult deployments he has been on – a tremendous amount of work and the team did an exemplary job.

All conflagration packets are complete and have been submitted. LFA should end up at approximately \$89,000 in the black.

Insurance Renewal on property and apparatus has been taken care of for 2021.

GEMT – Chief Borland just signed the cost report last week for It has been submitted to the state for approval. We are expecting two reimbursements this year. This is a program for federal reimbursement for Medicare fee for service transport calls.

CARES Act Money – This federal money goes towards respirators, wall mounted thermometers, a security gate at Station 101, PPE, cardiac monitors and so forth.

I Pads were offered to all board members – Chief Wood will order 10.

OSHA Guidelines – New Covid guidelines from OSHA have come out. The Covid committee is in the process of going through the guidelines and making sure requirements are being met. New SOP Guidelines are in place.

LFA has had several personnel in quarantine due to the virus -they have since returned.

LFA is accommodating anyone who has a work-related exposure. Station 116 is being used for quarantine purposes. Signs will be placed on the door at Station 116 if quarantined folks are in the station.

IAFF:

Bill Potterf reported that responders are hanging in there and doing a good job.

Volunteer Association:

President Ryan Holmes talked about holiday events. The Veneta Light Parade is cancelled. The association is cancelling the North Battalion Light Parade and the holiday party due to Covid.

The association will give each shift \$500 to spend how they would like.

Stuff the Truck in Veneta will take place the first weekend in December.

All FF1 members will be receiving a new rain jacket from the volunteer association.

Best Practices:

None

Old Business:

Topic	SCF – AFG Grant New Engine
Discussion	Chief Wood presented information showing the figures for the grant for the new engine. A total of \$129,314.18, which includes \$51,557.18 (amount owed over the FEMA share) a thermal imager, a battery fan (\$12,829.00), which would be split by the two districts for an amount of \$64,658 for each district. The cost is more than originally brought before the board and Chief Borland would like board approval. The engine will be based out of Station 115.
Action taken	Frank Taubenkrau made a motion that SCF pay the amount of \$64,657 for their portion of the cost, seconded by Rod Graves. All ayes

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	brought before the board and Chief Borland would like board approval. The engine will be based out of Station 115.
Action taken	Pete Holmes made a motion that LFA pay \$64,657 for their portion of the cost, seconded by Ryan Walker. All ayes (3)

The timeline for the engine is about a year out from when it is ordered – approximately January 2022 is the delivery date.

Topic	LFA Motion to Enter into a Contract with Sourcewell
Discussion	Motion to allow Fire Chief Dale Borland to enter into a contract with Sourcewell for the purchase of (1) fire engine to be built by Pierce Manufacturing Company with the stipulation that no vendor objections are filed by November 27 th , 5p.m. Purchase price not to exceed \$640,000.
Action taken	Ryan Walker made the above motion, seconded by Pete Holmes. All ayes (3)

Topic	SCF Money for the New Engine
Discussion	Part of the pricing of \$632,057 is based on the engine being paid for up front. Chief Wood asked the SCF board to consider paying the amount up front until the money is received from FEMA. SCF will pay the engine purchase price to LFA. LFA will write a check for the engine purchase price. LFA will pay SCF \$632, 057 when the grant money from FEMA comes in.
Action taken	Rod Graves made a motion to make a payment of \$632,057 to LFA for the purchase of the engine. SCF will be paid back when the FEMA money comes in. Seconded by Frank Taubenkrau. All ayes.

Grants – Cares Act Grant ends December 31 – Chief Wood is trying to find future sources for funding. This grant has paid for all medical supplies in the amount \$280,000. Some time ago Chief Wood applied for and received a grant for 75% of the purchase amount for PPE and other Covid related medical equipment. The grant on hold and needs to be reactivated.

The district now needs to purchase and store all medications in house. With security in mind, a grant for 3 locks at a cost of \$1,500 each has been applied for.

A FEMA ambulance grant in in the works.

Chief Wood is looking for additional grants for Covid supplies as well as a grant for a dry hydrant at the Spencer Creek Station.

Flex Lease – Chief Borland brought up continuing the 10-year flex lease with Banner Bank. There is one more payment due next fiscal cycle (2022). He would like to discuss another flex

lease at the next board meeting. Chief Borland would like the boards permission to explore options with Banner Bank as well as other institutions.

Bond Levy - The LFA bond levy failed miserably. The finance committee discussed why they thought it didn't pass. Some committee member thoughts were: the message to the public needs to be recrafted, ask for a smaller amount, and IAFF should be involved.

After speaking to Liz Loomis (the agency that worked with the district on the merger campaign) it was determined that contracting with her would not be beneficial to the district for several reasons. Her thoughts were to get on the May ballot and ask for less.

If the board chooses to go back on the May 2022 ballot there is a very short timeline-the first deadline is February.

Chief Borland would like to get a better idea of where most of the no votes came from and will check with Lane County elections to see if that information is even available.

Chief Borland feels we should get back on the May ballot and move forward with staff in planning.

All board members present agree to proceed with getting on the May ballot.

This will be an agenda item for the December board meeting.

Testing Process – LFA will be running a testing process in the next couple of months. Our list of eligible candidates has expired and a new list needs to be made. New personnel will not be hired unless there is a vacancy.

Communication – SCF board members asked for increased communication throughout the month.

There being no further business, the regular business meeting of Lane Fire Authority was adjourned by LFA board president Greg Deedon at 8:21 pm and SCF board president Russ Sirotek at 8:21 pm.

NEXT REGULAR BOARD MEETING: December 17th 2020
LOCATION: VIRTUAL MEETING